

**PROOF OF SERVICE OF NOTICE TO TENANT**

I, the undersigned, declare that at the time of service of the papers herein referred to, I was at least EIGHTEEN (18) years of age, and that I served the following checked notice:

- \_\_\_\_\_ 3 Day Notice to Pay Rent or Quit
- \_\_\_\_\_ 30 / 60 Day Notice of Termination of Tenancy
- \_\_\_\_\_ Other, \_\_\_\_\_  
(describe)

on the following tenants: \_\_\_\_\_

AND ALL TENANTS IN POSSESSION OF THE PREMISES LOCATED AT:

\_\_\_\_\_  
(exact address)

**ON** \_\_\_\_\_ (date) (CHECK THE APPROPRIATE LINE BELOW)

\_\_\_\_\_ **BY PERSONALLY DELIVERING** a copy of the NOTICE to each of the above-named tenant(s)

**Or**

\_\_\_\_\_ Having attempted to personally serve the named tenant(s) and being unable to do so, having no information as to an alternate location to find them, I completed service **BY LEAVING** a copy for each of the above-named tenant(s) with a person of suitable age and discretion at the residence or usual place of business of the tenant(s), said tenant(s) being absent thereof. **AND MAILING** by first class mail on said date a copy to each resident by depositing said copies in the United States Mail, in a sealed envelope, with postage fully prepaid, addressed to the above-named tenant(s) at their place of residence.

**Or**

\_\_\_\_\_ Having attempted to personally serve the named tenant(s) and being unable to do so, having no information as to an alternate location to find them, I completed service **BY POSTING** a copy for each of the above-named tenant(s) in a conspicuous place on the property therein described there being no person of suitable age or discretion to be found at any known place of residence or business of said tenant(s). **AND MAILING** by first class mail on the same day as posted, a copy to each said tenant by depositing said copies in the United States Mail, in a sealed envelope with postage fully prepaid, addressed to the tenant(s) at the place where the property is situated.

I declare under penalty of perjury that the foregoing is true and correct and if called as a witness to testify thereto, I could do so competently.

Executed on \_\_\_\_\_, at \_\_\_\_\_, California  
(date) (city)

\_\_\_\_\_  
Signature of Declarant

**DO NOT GIVE THIS FORM, BLANK OR FILLED OUT, TO THE TENANT**